

Attendance FAQ

1. What time is my student considered late?

- Students must be in their seats by 7:45am. Students who come into the building after this time will receive a tardy.

2. How many Tardies will my student be allowed to have?

- We encourage your students to be on time to class every day. Each minute missed of class is a missed opportunity to learn. Excessive tardies will result in a lunch detention.
 - i. 5 tardies (7:45am) = Lunch Detention
 - ii. 5 Tardies to class (Upper School) = Lunch Detention

3. When should I schedule doctor/dentist appointments?

- Schedule any appointments before or after the 9:25am Official Attendance Taking Time so your student is counted present.

4. What should I do if my student will be absent for the day?

- Send an email to GHAattendance@greatheartstxschools.org OR call the attendance line by dialing 817-260-0860 and press 3 to leave a message.

5. Should I provide a doctor's note?

- Yes. Always bring a doctor's note for medical appointments or any appointments attended while your student was out sick.

6. How many excused absences can my student have without being penalized?

- Due to voiced concerns from families, the Great Hearts Texas District has changed the attendance policy for the 23-24 school year. This year, your student will be allotted 9 "*parent excused sick days*" without a doctor's note. It will be your responsibility to contact the school to report a sick day. Once the 9 excused sick days have been used, any sick days after will be considered unexcused. If you do not contact the school, it will be considered an unexcused absence. *Any illnesses due to Covid will not be included in this type of absence*